



THE
CENTER
FOR
WOMEN
AND
FAMILIES

JOB DESCRIPTION

Send resumes to Director of HR
The Center for Women and Families
PO Box 2048, Louisville, KY 40201-2048
thecenteronline.org

The Center for Women and Families provides trauma-informed advocacy and support for individuals, families and entire communities affected by intimate partner violence and sexual assault. We mitigate the impact of trauma by building resiliency and reducing risk factors at all levels. We are guided by a strong grassroots history, feminist history, a commitment to social justice, a focus on prevention and a vision of creating a world without violence.

VICE PRESIDENT OF DEVELOPMENT

The Center for Women and Families is seeking a **Vice President of Development** who can collaborate and guide projects, teams and supporters while continuing to develop expertise in the craft of development at our organization. You will be an innovative team member who's both an externally-facing relationship manager as well as an internally-facing team leader. You'll motivate, coach and manage a team that supports all fundraising activities including acquisition, stewardship, data and communications for donors as well as fundraising and cultivation events. You're more than capable of cultivating beneficial relationships. You'll work closely with CEOs, board member, philanthropists, influencers and other diverse personalities.

You thrive in a creative, inventive and inclusive environment, with people who are passionate about their work and mission. You can coordinate efforts with many different departments -- both internal and external -- to get the job done right. You use sound judgment and intuitive analysis. And you know to follow up to make sure everyone's on the same page.

CORE VALUES: Compassion, Accountability & Responsibility, Respect & Dignity, Excellence in all we do

QUALITIES: High-performing, Visionary, Dynamic, Critical and Creative thinker, Courageous, Self-motivated, Collaborative, Team-focused

ESSENTIAL FUNCTIONS:

- Work with the President/CEO to develop and implement relationship-specific strategies for individuals, corporations and private foundations, including cultivation, solicitation and stewardship of donors, to both deepen The Center's relationships with its donors and broaden the base of support.
- Assertively cultivate, solicit and steward a portfolio of donors.
- Lead Board of Director engagement in fund development efforts through Board Committees and individual relationships.
- Oversee execution of large annual fundraiser and other strategic events.
- Lead staff engagement in fund-development efforts.

- Strategize with key staff and board members on creative ways to sustainably finance the organization.
- Ensure department practices and values are in line with Trauma-Informed Care practices as appropriate.
- Other duties as assigned.

REQUIREMENTS:

- 5-7 years in non-profit leadership roles
- Experience communicating about and with diverse populations

EDUCATION: Bachelor's degree or equivalent business experience

PREFERRED: Experience in implementing large-scaled fundraising campaigns
Experience with Raiser's Edge, Luminare

OTHER:

- Must have a valid driver's license and maintain a driving record that meets CWF automobile insurance requirements
- Must pass criminal background and motor vehicle check, post-contingent of offer of employment.

TO APPLY: Please follow the link directly to our jobs page on our website (thecenteronline.org > About > Employment > Now Hiring):

<https://www.paycomonline.net/v4/ats/web.php/jobs?clientkey=EB6442DCF4D64989C0ACC14C9409E441&jpt=>